

Chesapeake City  
Planning and Zoning Commission  
Minutes March 7, 2012

Bill Miners, Chair

Elaine Shepard, Bob Miller-Absent, Harry Sampson, Frank Vari, Norman Carter, Lee Adams

Chairman Bill Miners brought the meeting to order at 6:30 pm followed with the Pledge of Allegiance.

**Public Announcements:**

**Frank Vari:** There will be a St Patrick's Day Parade on Saturday the 17<sup>th</sup>; The Easter Egg Hunt will be on Saturday, March 31<sup>st</sup>, with a rain date of the following Saturday, April 7<sup>th</sup> at Helen Titter Park. April 13<sup>th</sup> is the Chamber Gala at Chesapeake Inn; May 26<sup>th</sup> is a 5K Run/Walk to benefit Union Hospital Diabetes Education Center. This Saturday there is salvageable metal pick up on the North side. June 30<sup>th</sup> is the 4<sup>th</sup> Annual Chesapeake City 5K June Race. Please remember to bring a non-perishable item to the meetings.

**Harriett Davis:** The second Saturday in May will be a Town wide yard sale. On April 28<sup>th</sup> Maryland Historic Trust will be in Town Hall for a seminar on architectural guidelines. There will be another seminar in May in Chestertown. St Rose will have a fish dinner on Saturday from 5:30pm – 8pm.

**Approval of minutes from February 1, 2012**

**MOTION:** Frank Vari made a motion, Harry Sampson seconded to approve the minutes from February 1, 2012. Aye: 5 Nay: 0 Abstain: 1 Elaine Shepard – absent from the meeting.

**Staff Reports**

Sharon Weygand, Town Administrator- Helen Titter Park will begin after the Easter Egg Hunt in April. There will be approximately \$35,000 of new equipment going in.

Natalie Ricci, Compliance Officer: report attached to minutes book

**Action Items:**

- **Addition – 8' x 10' deck to back of the house with stairs to access upstairs room; enclose 5' x 11' area for shed/storage room;**  
**File No: 022112 Property Location: 109 George Street Map: 200 Parcel: 0314**  
**Zoned: VC**

**MOTION:** Harry Sampson made a motion, seconded by Elaine Shepard to approve file number 022112 for the addition of an 8' x 10' deck to the back of the house with stairs to access upstairs room and to enclose 5' x 11' area for shed/storage location. All in favor, motion carried.

- **Building a fence on the rear and right side of the property**  
**File No: 022912**

**Property Location: 136 Basil Avenue Map: 43 Grid: 16 Parcel: 101 Zone: R1**

**MOTION:** Frank Vari made a motion, seconded by Lee Adams to approve file number 022912 for the building of a fence on the rear and right side of 136 Basil Avenue. All in favor, motion carried.

- **Renovation to the roof, changing the pitch**

**File No: 030112**

**Property Location: 335 Biddle Street Map: 200**

**MOTION:** Harry Sampson made a motion, seconded by Frank Vari to approve file 030112, changing the pitch of a roof at 335 Biddle Street. All in favor, motion carried.

**Motion:** Lee Adams made a motion, seconded by Elaine Shepard to adjourn the meeting at 6:53 pm. All in favor, motion carried.

Respectfully submitted,



D Valerie Walls  
Clerk/Treasurer